

Report Title:	Budget Preparation 2018/19
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Cabinet 23 November 2017
Responsible Officer(s):	Russell O'Keefe - Executive Director
Wards affected:	All

REPORT SUMMARY

The RBWM budget for 2018-19 will support the council's work to create a borough where everyone can enjoy living, working and nurturing their futures and their family.

The financial climate in local government remains tough and the demands on the council have increased, but RBWM is ready over the next 10 years to deliver more investment in schools, highways, leisure and community facilities to support draft Borough Local Plan.

Many councils are having to cut or close services but through sound management and careful investment this council will be able to protect and enhance its services for local people.

This is because:

- Our new partnerships this year have sustained our Adult, Children's and Highway services;
- The Adult Social Care Levies in the last two years have so far fully supported the rising cost of caring for a growing number of our elderly residents;
- Investment this year and next in more capacity across our schools, parking and leisure facilities will continue to support the draft Borough Local Plan and accelerate regeneration, particularly in Maidenhead.

Responsible decisions are necessary to ensure prudent management of public money and to balance the needs of our residents, council taxpayers and staff:

- Next year's costs are under pressure with a significant rise in inflation.
- Low interest rates along with other factors have reduced the Pension Fund's returns and require additional payments next year to meet our obligations to current and past staff;
- Increasing resident needs next year will be offset by our continuing efforts to deliver better for less with targeted reductions in operating costs;
- Fees and charges for a wide range of services will be increased by no more than inflation.

Overall, the net positive cash projections over the next 10 years reflect the Council's prudent and innovative approach to development in Maidenhead.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That cabinet

- i) Notes the report and progress made towards building the 2018/19 budget.**
- ii) Approves the 2018/19 schools capital programme detailed in paragraph 4.6 and appendix D.**

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 A decision is required on the schools capital programme to enable the procurement process to be completed in a timely manner.

3 KEY IMPLICATIONS

- 3.1 The budget is expected on 22 November 2017 with the provisional local government financial settlement announced in December 2017 and finalised by the end of February 2018.
- 3.2 A full set of documents (report and all appendices) has been prepared and will be distributed, in advance of Cabinet, to the Corporate Services Overview and Scrutiny Panel for their meeting on 22 November 2017. The Chairman of the panel has offered an open invitation to members to join this meeting.

4 LEGAL IMPLICATIONS

- 4.1 The Local Government Act 2003 requires the Chief Financial Officer (Deputy Director and Head of Finance) to report to Members as part of the budget setting process, on setting the level of council tax, the robustness of the budget presented and the adequacy of reserves.

5 RISK MANAGEMENT

- 5.1 The financial elements of items put forward in the budget preparation report are subject to change and changes will be reported to both Cabinet and Council as part of the budget setting process in February 2018.

6 POTENTIAL IMPACTS

- 6.1 None at this stage.

7 CONSULTATION

- 7.1 To include:

- Comments from the relevant Overview and Scrutiny Panels. Comments will be reported to Cabinet'

8 TIMETABLE FOR IMPLEMENTATION

Table 1: Implementation timetable

Date	Details
8 February 2018	Budget report to Cabinet
20 February 2018	Budget setting at full Council

9 APPENDICES

9.1 Appendices to this report are as follows;

- Appendix A – Corporate Services O&SP only
- Appendix B – Savings proposals
- Appendix C – Proposed fees and charges
- Appendix D – Schools capital programme Children’s Services and Corporate O&SPs only.
- Appendix E – Proposed draft capital programme
- Appendix F – Corporate Services O&SP only
- Appendix G – Corporate Services O&SP only

The relevant parts of Appendices B,C,D and E have been sent to all O&SPs. Some panels will not receive some of the appendices. For example, if there are no relevant fees and charges, the panel will not receive appendix C.

10 BACKGROUND DOCUMENTS

10.1 Budget report – Council

11 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Councillor Rankin	Deputy Lead Member for Finance	20/10/07	
Alison Alexander	Managing Director	17/10/07	17/10/17
Russell O’Keefe	Executive Director	17/10/07	
Andy Jeffs	Executive Director	17/10/07	
Terry Baldwin	Head of HR	17/10/07	
Mary Kilner	Head of Law and Governance	17/10/07	
Louisa Dean	Communications and Marketing Manager	17/10/07	

REPORT HISTORY

Decision type: For information	Urgency item? No
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Council Savings Summary 2018-19				
Description / Budget	Scrutiny Panel	Responsible Officer	Lead Member	Income or saving £000
Deprivation of Liberty Safeguarding (DOLS)				
1 Improved commissioning of Best Interest Assessors	Adult Services & Health	Alison Alexander	Cllr Carroll	31
Older People				
2 Outcome based commissioning including fixed price		Alison Alexander	Cllr Carroll	80
3 Outcome based commissioning efficiency saving		Alison Alexander	Cllr Carroll	220
Homecare				
4 Virement of Homecare saving in 2017/18 for AfC / DIAS Project Management	Adult Services & Health	Alison Alexander	Cllr Coppinger	200
Total for Adult Services and Health O&SP				531
Total for other O&SPs				3580
Total Council Savings				4111

Managing Director

ADULT SERVICES AND HEALTH SCRUTINY PANEL

			<u>% Increase</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>
					£	£	£	£
GENERAL								
These charges are operative from 1st April 2018, except where they are based on Income Support rates, in which case they are operative from the date in April that these are updated.								
Charges to Other Local Authorities, and to users of the service assessed as being full cost payers, are generally calculated according to a formula which accounts for direct costs, administration overheads and, where appropriate, the use of capital assets.								
Other charges are reviewed annually taking account of government guidance and changes in the levels of pay and prices, and may be rounded to the nearest 5p or 10p in order to facilitate the collection of cash. For services where daily rates apply charges are set at multiples of five or seven. Other rates are set to equal an exact amount of Income Support benefit.								
CARE FOR ADULTS								
RESIDENTIAL CARE								
Residents are required by statute to be assessed to contribute towards the cost of their residential care. The assessment must be carried out according to statutory guidelines.								
The minimum assessed contribution will be equal to the Income Support & premium received by the resident, less their statutory personal allowance. The maximum charge is the actual cost to the Council of purchasing or providing the residential care placement.								
Homes for Older People - residential care in RBWM commissioned homes								
Maximum charge								
Residential Home placements	week		4.0%		735		707	
Nursing Home placements (FNC to be deducted where applicable)	week		4.1%		889		854	
Homes for People with Learning Disability - residential care								
Homeside Close and Winston Court - Standard Charge to other local authorities								
	week		0.0%		1554		1,554	
Other than in exceptional circumstances, the charge to the service user will be equal to their benefit payment less the personal expenses allowance								
Note - where additional staff are required above that usually provided, to support a particular placement then the cost of providing that staffing will be rechargeable in addition to the standard daily/weekly rate.								
COMMUNITY CARE & RESPITE CARE								
These charges apply to RBWM residents who are Personal Budget Holders, and to other local authorities who may purchase these services for their residents.								
A Personal Budget Holder is a resident assessed as eligible to receive social care services. A budget								
Should a Personal Budget Holder from another local authority purchase services provided by this authority, then this authority will charge that Personal Budget Holder for the full cost of providing the service, this will generally be 25% above the charges set for Personal Budget Holders of this authority.								
OLA is an abbreviation for "Other Local Authority"								
PBH is an abbreviation for "Personal Budget Holder"								
Homes for People with Learning Disability - Respite care								
					RBWM residents & PBH	OLA + Full Cost Payers	RBWM residents & PBH	OLA + Full Cost Payers
	RBWM - PBH	night	4.0%		156		150	
	OLA - Weekdays Mon-Thurs	night		3.9%		454		437
	OLA - Weekends Fri-Sun	night		3.9%		528		508
Homecare								
Standard Charge	hour		0.0%		17.95		17.95	

Managing Director

			<u>% Increase</u>	<u>% Increase</u>	<u>2018/19</u>	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>
					£	£	£	£
Learning Disability: day activity charge								
morning or afternoon session in daycentre for								
	ratio 1:1	session	4.0%	3.9%	86.70	108.30	83.40	104.20
	ratio 1:2	session	3.8%	3.9%	43.30	76.90	41.70	74.00
	ratio 1:3	session	4.0%	4.0%	28.90	54.80	27.80	52.70
	ratio 1:5	session	4.2%	3.8%	17.40	35.20	16.70	33.90
	ratio 1:10	session	3.6%	4.1%	8.60	20.40	8.30	19.60
Room Hire - Learning Disability Day Centres								
6.00-11.00 Monday to Friday and 9.00-11.00 Saturday to Sunday								
	Ground Floor, Hall & Kitcl	Hour	3.9%		23.70		22.80	
	Dance Studio	Hour	3.6%		17.10		16.50	
	Music / Art Room	Hour	3.6%		14.40		13.90	
There is an additional charge for public liability insurance and staffing when required								
Older Persons: Day Centres								
	RBWM - PBH	per day	4.0%		60.30		58.00	
transport single Journey to day centre/activity (max 2 charges per session)								
		per journey	0.0%		5.00		5.00	
Blue Badge								
	Blue badge	Per Badge	0.0%		10.00		10.00	
Older Persons: Residential Respite								
In residential and nursing homes, arranged by the Council								
		per week	3.9%		705.50		679.00	
ALLOWANCES								
Direct Payments - Rates payable to service user								
Standard Rate - care provided by homecare agency								
		per hour	0.0%		17.95		17.95	
Sleeping Night Service								
		night	0.0%		60.00		60.00	
Rates payable for employment of Personal Assistant								
Start up and emergency reserve								
		one-off	0.0%		500.00		500.00	
Composite Rate for a Personal Assistant								
		hour	3.8%		14.80		14.25	
Standard Rate including all oncosts								
		hour	3.9%		12.80		12.32	
Enhanced Rate including all oncosts								
		hour	3.9%		23.60		22.72	

Fully funded Capital Bids 2018-19

No.	Ref no	Scheme Name	Directorate	Ward	Description	Income(£k)					Revenue		Lead Member Agreed	Lead Officer	Scrutiny Panel
						Proposed Costs(£k)	S106	Grant	Other	NET	Cost	Savings			
1	CB002580	Care Homes Reconfiguration Bid	MDs	All Wards	Capital is requested to fund essential improvements for Homeside Close and Winston Court, two Registered Care Homes in Maidenhead, Berkshire, for adults with learning disabilities. Each home has accommodation for eight residents with medium to high/complex needs, including autism. The care is provided by Optalis via a block contract with the Royal Borough of Windsor and Maidenhead (RBWM) and the landlord is Housing Solutions Limited (HSL). Currently the care homes do not meet CQC standards, and have been rated 'requires improvement' in the recent inspections. Whilst there are 8 bedrooms in each home, residents share bathroom, kitchen and living areas. It is now recognised that residents achieve best when they have accommodation that includes private bathrooms and living space, often referred to as 'flatlets'. This will also mean that the homes will be able to accommodate people with more complex needs, and deliver better outcomes for their independence. Funding has been identified through NHS England, and a business case to remodel both homes (via renovation) to have 5 ensuite bedrooms upstairs, 5 flatlets downstairs plus a sensory room is in place. The NHSE grant is £475k, and we expect HSL to seek funding from HCA for some or all of the remaining funding. Once completed, the works could also lead to deregistration of the homes to a Supported Living model of accommodation. Given the size of the refurbishment, the project is being managed through a formal Steering Group comprising officers from the Royal Borough, Optalis and HSL.	1,100.0	0.0	1,100.0	0.0	0.0			Cllr Carroll	Fiona Betts	Adult Services & Health
2	CB002480	Disabled Facility Grants (DFGs)	Communities	All Wards	Local Authorities have a statutory duty to provide disabled facility grants (DFGs). DFGs fund essential adaptations to enable the disabled person to continue to live at their property safely accessing essential areas of the property such as the kitchen, bathroom, bedroom and access in and out of the premises. Adaptations include providing appropriate bathroom facilities, level access showers, access in and out of the home - ramps and widening doorways, and, stair lifts.	600.0	0.0	600.0	0.0	0.0			Cllr Cox	Lisa Pigeon	Adult Services & Health
TOTAL					The request is to access funds from the Better Care Fund, that are ring fenced for DFG adaptations.	-		1,700	-	-					